

**East Troy Community School District
Operational Subcommittee Meeting Minutes
October 23, 2023**

Agenda

1. Review timeline for a potential Capital Project Referendum
2. Explain steps taken, to date, in regards to the project team
3. Discuss the forming of a Facilities Advisory Committee

Minutes

The meeting was called to order at 4.46 p.m. in room 100D at Little Prairie Primary School. The following Operational Subcommittee Members were present: Dr. Christopher Hibner, Jake Hernandez, Amy Jenquin, Dale Ames, and Steve Lambrecht. Lauren Wanner from PSI joined the meeting in person around 5pm.

The meeting began with reviewing the Milestone timeline for a potential capital project referendum if the vote were to be held in November of 2024. The committee discussed the steps that would need to occur at each milestone and the information that would need to be gathered for presentation to the public. Mr. Ames stated that there should be a focus on the projects that would provide cost savings in the form of cost avoidance through energy efficiency. The group agreed that projects of that nature were included in the project scope.

Conversation was had in regards to the forming of the senior project team that was assembled to start the process of collecting information for a potential capital referendum. The list of members was shared with the group and opened to discussion. No one had any further questions so that discussion item was closed.

Finally, the discussion was had in regards to the development of a Citizens Advisory Committee. The discussion centered around who should make up this committee and how many members was ideal. All members agreed that a representative group of around 25 would suffice and provide a good overall representation of the community as long as a focus on diversity was held when selections were made. The purpose of the group was also discussed and it was a shared agreement that the Facilities Subcommittee would review the CFAC's recommendations prior to presentation to the board.

Next meeting to be determined

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The meeting adjourned at 5:45p.m.